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| **Europe and the Mediterranean Towards a Sustainable Built Environment****MALTA**Wednesday, 16th – Friday, 18th March 2016 |

**CONFERENCE REGISTRATION FORM**

Kindly fill this form with the required details and send to SBE Maltaby email on **contactus@sbemalta.org**

**Delegate Information:**

|  |  |
| --- | --- |
| Surname |  |
| First Name |  |
| E-mail |  |
| Title |  |
| Nationality |  |
| Postal Address |  |
| Phone number/mobile |  |

**Travel Dates:**

|  |  |
| --- | --- |
| Arrival Date:  |  |
| Departure Date:  |  |
| Number of Nights: |  |
| Number of Rooms required: |  |

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| **CONFERENCE LOCATION: GRAND HOTEL EXCELSIOR, VALLETTA - 5\*** |

Conference fees include registration (either full or part) all Conference Materials, Coffee Breaks, Refreshments and Lunches on 16th, 17th, 18thMarch’14/on all 3 days. It does not include travel, accommodation or airport transfers.

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| **Type of Registration** | **Early Bird****Before 15Dec’15** | **Standard****From 16Dec’15** |
| **Standard Delegate****Full Conference**(Including Gala Dinner & Activities) | € 395 | € 445 |
| **Members of iiSBE, CIB, UNE, FIDIC, SBE Malta Full Conference**(Including Gala Dinner & Activities) | € 375 | € 425 |
| **Scientific Committee Members** **Full Conference**(Including Gala Dinner & Activities) | € 355 | € 405 |
| **Student Full Conference \***(Excluding Gala Dinner & Activities) | € 175 | € 200 |
|  |  |  |
| **Observer Delegate, Daily Attendance \*\*** (Excluding Gala Dinner & Activities) | € 125 | € 150 |
| **Student Observer, Daily Attendance \*** (Excluding, Gala Dinner & Activities.Including 1 Year membership) | € 55 | € 65 |
|  |  |  |
| **Optional: GALA DINNER** (Thursday, 17th March) | € 65 | € 65 |
| **Optional: GALA DINNER& ACTIVITIES** | € 125 | € 125 |

**\* NB Student rates are for full-time students ONLY and proof is required of studentship.**

**\*\* Daily Rates are not applicable to Conference Delegates presenting Academic papers.**

**\*\*\* Free welcome reception for all 3 day delegates standard delegates**

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| **Accommodation****5\* Grand Hotel Excelsior** | Per room per night, including breakfast and tax | Please tick with a ✔ | Total Nights |
| Deluxe twin for single use | € 106 |  |  |
| Deluxe twin for double use | € 116 |  |  |

**PLEASE FILL IN SEPARATE HOTEL ACCOMMODATION BOOKING FORM**

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| **Payment Terms & Cancellation Policy** |
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| - Full Payment is requiredto confirm registration at the above rates- Cancellation until the 15th December 2015 – 25% will be held for cancellation fees- Cancellation from the 16th December 2015 till the 14th February 2016 – 50% will be held for cancellation fees- From 16thFebruary 2016 onwards – no refund can be processed- The hotel guarantees availability at the special rates until the 28th February2016, after which availability is subject to First Come First served and higher rates may apply.-Any No-Shows shall all be charged to the equivalent of the total value of the registration |

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| **Payment Options** |

**PAYMENT VIA BANK TRANSFER**

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| **Bank Name:**  | Bank of Valletta |
| **Branch Address:**  | Triq in-Naxxar, San Gwann |
| **Account Name**:  | SBE Malta |
| **Account Number**:  | 4002161123-4 |
| **IBAN:**  | MT91 VALL 2201 3000 0000 4002 1611 234 |
| **BIC/SWIFT code**:  | VALLMTMT |
| **Sort code:** | 22493 |

**PAYMENT VIA CREDIT CARD**

|  |  |
| --- | --- |
| Visa □ | Mastercard□ |
| Credit Card number | Expiry Date: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ |
| Full Name and Surname:  | Date: |
| *For payments via credit card, an extra charge of 2.5% is applicable on the total Registration Fees Charges* | Signature: |

|  |  |
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| TOTAL PAYMENT TO BE MADE FOR THE ABOVE | € |

**This Registration Form should be filled and forwarded to infosbemalta@gmail.com**

**Europe and the Mediterranean Towards a Sustainable Built Environment**

**MALTA 2016 (EM-SBE16)**

**HOTEL BOOKING FORM**

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| **Title** | **Surname** | **Name** | **Accompanying person/s** |
|  |  |  |  |

Address:

Tel: Fax: Email:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Arrival** | **Flight** | **Arrival** |  | **Departure** | **Flight** | **Departure** |  | **Number of nights** |
| **Date** | **Number** | **Time** |  | **Date** | **Number** | **Time** |  |  |
|  |  |  |  |  |  |  |  |  |

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| **Accommodation** | **Rate(Per room per night)** | **Please mark the required service****withan‘X’below** |
| Deluxe Single room on Bed & Breakfast basis | €106.00 |  |
| Deluxe Twin/Double room on Bed & Breakfast basis | €116.00 |  |
| **Kindly note that the above B&B accommodation rates are including of VAT.**  |
| **Transportation** | **Rate(Eachway)** |
| Airport to Hotel Transfer (Arrival) | €20.00 **including VAT** |
| Hotel to Airport Transfer (Departure) | €20.00 **including VAT** |
| **Kindly email** **taxi@excelsior.com.mt** **to book any of the above transportation services. Please provide all flight details.** |

**Payment Details:**

American Express Visa Euro/Master card Other

Card Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Expiry Date:\_\_\_\_/\_\_\_\_\_ CVC:\_\_\_\_\_\_\_\_\_

Your credit card will be used to guarantee your hotel room reservation.

Terms & Conditions:

\*A credit card pre-authorisation will be effected upon check-in.

Cancellation Policy:

\*Up to 3 weeks prior to arrival - no charge

\*Up to 2 weeks prior to arrival – 1 night charge

\*Up to 48 hours prior to arrival – full charge

**Reservation Forms are to be filled in and sent to joseph.pace@excelsior.com.mt or by fax on 00356 2319 2069 by latest 30 days prior to the event. Should you have any queries, please feel free to contact the hotel reservations manager directly on 00356 2319 2210 or BLOOM! our partner travel agent on** **nadine@bloom.com.mt** **on Tel: +356 21310 934**

**Please note that we highly encourage early bookings.**

Signature: Date: